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27 September 1965

MEMORANDUM FOR: Chief, Operations School

SUBJECT : Weekly Activities Report No. 29  
21 - 27 September 1965

A. SIGNIFICANT ITEMS

Nothing to report.

B. OPERATIONS FACULTY

1. Information Reporting, Reports and Requirements Course No. 56

IRRR No. 56 is in its third and final week. Two students have been withdrawn from the course: [redacted] because of an arm injury and [redacted] who was withdrawn because of preparation for overseas movement.

25X1

2. Clandestine Services Review Course No. 47

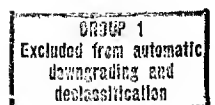
CSR No. 47 was completed by 26 students on Thursday, 23 September, in Room 1A-07 Headquarters Building. The Committee Reports presented on 22 September were generally good. We are beginning the process of having the presentations transcribed from the tapes. The course ended with an excellent question and answer session conducted by the DDP.

3. [redacted] Course No. 67

[redacted] began on Monday, 27 September, [redacted]  
[redacted] A total of 15 students are enrolled. The initial presentation was given by [redacted] Chief, CA Staff.

25 YEAR RE-REVIEW

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#### 4. Other Activities

It has been tentatively decided to proceed with the COS Seminar scheduled to begin on 4 October. We will present the program if a minimum of 10 students are enrolled by 29 September.

#### C. OPERATIONS SUPPORT FACULTY

##### 1. Operations Support Course No. 67

Ops Supp No. 67 was completed on 24 September. The number of hours missed by students because of overseas processing seemed greater this course than usual. As is always the case, this increases the burden of student and instructor.

##### 2. Finance and Logistics Course No. 57

F&L No. 57 began on Monday, 27 September, with a total enrollment of 13 students. [redacted] "Administrative Reporting [redacted] [redacted] has been a part of the F&L student kits since publication. The handbook covers financial and property accounting and provides a guide to administrative reporting requirements. Coverage of the handbook material is given in lectures and practice problems.

##### 3. Other Items

a. As the existing financial regulations and handbooks are being revised, the paper on "Guidelines for Financial Management of Class B Stations" will not be used in the Finance and Logistics Course until the 25X1 revisions are completed and can be incorporated.

b. The Office of the DCI verbally requested that [redacted] instruct their personnel in official funds accounting to supplement instruction given by [redacted] Office of Finance. [redacted] has suggested 25X1 clearance of the above with [redacted] to be followed by a 25X1 memorandum to the DTR from the DCI Administrative Office outlining the instruction desired.

#### D. ADMINISTRATION

1. [redacted] Chief Instructor, [redacted] entered on duty in Headquarters Training on Wednesday, 22 September. He was immediately assigned to begin preparations for the first presentation of the [redacted] scheduled to begin on 29 November.

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2. [redacted] Completed Introduction to Intelligence on  
24 Sept [redacted] is still enrolled in the Midcareer  
Course.

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3. Headquarters Training reports that all contributions for the  
1965 Combined Federal Campaign have been received with the following  
exceptions: [redacted] Midcareer Course; [redacted]  
and [redacted] of whom are on leave.

25X1

[redacted]  
Chief, Headquarters Training

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